



July 1, 2016

Re: House Enrolled Act 1005 (2016), I.C. 35-50-10
Criminal Conviction Information for Teachers

To all Indiana judges:

During this 2016 legislative session, the General Assembly added Indiana Code 35-50-10 to the criminal sentencing statutes. Effective July 1, 2016, when a primary or secondary (K-12) teacher is convicted of any offense listed in IC 35-50-10-1(a), including attempting or conspiracy to commit the same, the sentencing court must provide written notice of the conviction to (1) the State Superintendent of Public Instruction and (2) the chief administrative officer of the school where the teacher was or is employed. The chief administrative officer for a public school corporation is the corporation's superintendent. The chief administrative officer of a charter or nonpublic school is typically the school's principal.

The Department is providing a proposed notification form, which will also be available on the Department's Legal Affairs website at <http://www.doe.in.gov/legal>. There will also be a link to a searchable database for the address of each school in Indiana. Also, a voluntary license revocation form, along with instructions, will be available on the website. This form will allow a teacher to voluntarily relinquish his or her license at the trial court level in lieu of administrative revocation proceedings.

If you have any other questions please visit <http://www.doe.in.gov/legal>, or contact the Department at 317-232-6646 or legal@doe.in.gov. Thank you in advance for your assistance with this new requirement.

Best Regards,

Kelly M. Bauder,
Staff Attorney